

FROM THE DEPARTMENT

PLACEMENT OF STUDENTS COMMENCING YEAR 7 IN 2021



Dear parents and carers,

As your child is now in their final year of primary school, it is time to decide where they will begin secondary school.

Enrolling a child in Year 7 is an important choice. To support your decision making, the Department has a website to help you locate your local school, and give you transparency of choice in public schools across the Victorian public school system.

Your child is guaranteed a place at their local designated neighbourhood school, however you can choose to request enrolment at another school if you prefer. The school will use the Placement Policy to consider the application.

What you need to do

1. Read the Department's Placement Policy including the permanent address guidelines and the priority order of placement at:
www.education.vic.gov.au/school/principals/spag/participation/Pages/placement.aspx
2. Locate your designated neighbourhood school or preferred secondary schools using
www.findmyschool.vic.gov.au
3. Complete the Application for Year 7 Placement form and return to your primary school (brought in or scanned and emailed) by **Friday 29 May 2020**. The email address for Traralgon South Primary School is traralgon.south.ps@edumail.vic.gov.au.

Year 7 placements are determined by secondary schools. You will be sent notification of Year 7 placement at a later date to be confirmed.

If your personal information on the form changes, notify your primary school immediately. All communication about the transition process must be in writing and lodged through your primary school until Year 7 placement is confirmed.

International students

Fee-paying international students are not required to complete this form. For enrolment in a public school, make an application online at: www.study.vic.gov.au. Contact independent and catholic schools directly for enrolment details.

More information

Contact your primary school if you require more information about the application process, Year 6 to Year 7 transition arrangements, or if you require assistance completing the form. Digital copies of these transition documents are also available on our website at www.traralgonsthps.vic.edu.au.

We wish your child well and trust that secondary schooling will be a richly rewarding experience.